



Chaibasa Engineering College

(Estd. By Govt. of Jharkhand & run by Techno India under PPP)
(Approved by AICTE, New Delhi & Affiliated to Kolhan University, Chaibasa)

Corporate Office: EM-4/1, Sector- V, Saltlake , Kolkata-700091
Phone: (91) 33-2357-6163/2658/1094, Fax No: +91-33-2357-2450

Minutes , Meeting of Board of Governors (BoG) of Chaibasa Engineering College

Meeting No.	CEC/BOG/2018-19/005
Date & Venue	3 rd May 2019 at TECHNO INDIA CORPORATE OFFICE; EM4 Block,Sector-V, Kolkata-91
Start Time:	12.00
End Time:	13.30
Discussion reference	As per notice

MEMBERS/PARTICIPANTS

Sl. No.	Participants	Role
1	Prof. Sudipta Chakraborty	Chairperson Governing Body
2.	Sri. Mohit Chatterjee	Member Governing Body
3.	Sri. Anit Adhikari	Member Governing Body
4.	Mr. Kunal Ganguly	Member Governing Body
5.	Dr. Bishnu Brata chattopadhyay	Member Governing Body
6	Dr. Saunak Bhattacharya	Member Governing Body
7.	Mr. Debabrata Raha	Member Governing Body
8.	Prof. (Dr.) L. Krishnanand	Nominee of Mentor Institute NIT warangal
9	Dr. Hemanta Ghosh	Member
10	Dr. T. Datta	Member Secretary

Absent Governing Body Members:

Leave of absence was granted for the following members

1. Nominee of AICTE (Ex-Officio), Member
2. Nominee of GOJ(Ex-Officio), Member
3. Dr. D. N. Mahato, Nominee Kolhan University
4. Nominee of JUT



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AGENDA:

Sl. No.	Topic	Status
0	Brief Presentation on college	Discussed
1.	Review of Previous meeting agenda points & their current status	Discussed
2	Status of TEQIP phase III Project	Discussed
3	Financial review of 3 rd & 4 th Financial quarter expenses, allocations in FY 2018-19	Discussed
4	NBA Preparedness	Discussed
5	Miscellaneous (Any Issue Which Might be raised with the permission of chair)	Discussed

CONFIRMATION/APPROVAL:

The Minutes of Previous Board of Governors Meeting held on 29th March 2019 was approved/confirmed by the Board without any change

MINUTES OF MEETING:

Dr. Tanmoy Datta (Member Secretary) welcomed all participants, Prof. Sudipta Chakraborty, Chairman of BOG felicitated by the Member secretary.

Dr. Chakraborty introduced NIT Warangal Nominee (Prof. (Dr.) L. Krishnanand) to other board members

Dr. Datta delivered power-point presentation about the agenda of meeting & College.

Agenda Point	Minutes
Sl. No.	
0.	Brief Presentation on College: A brief Presentation with recent developments & achievements was presented before the Board members by the member Secretary Dr. T. Datta
1.	Review of Previous meeting agenda points & their current status: 3. Action taken was reported on the suggestions placed during previous BOG. 4. Action taken was reported without any changes. 5. Board was informed about the actions undertaken on NBA preparedness based on previous meeting suggestion. 6. No major action was reported under this previous agenda except VC, Kolhan University. 7. Board was informed about some decisive step taken towards the appointment of



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	<p>Professor & Associate Professor.</p> <p>8. Board noted action taken on its earlier directives of writing letter to the Security service providing agency.</p>
2	<p>Status of TEQIP Phase III Project:</p> <p>Matter pertaining to TEQIP phase III, work done under the project presented to the board</p> <p>Following activities & important matters were reported;</p> <ol style="list-style-type: none">I. Seven Special Classes (for ME, CE, ECE, EE, CSE) by NIT Warangal have been conducted under the twining activity of TEQIP IIIII. PDT Training attended by Faculty members of CEC at IIM INDORE, KASHIPUR, KOZHIKODEIII. Fresh procurements have not been done due to the unavailability of procurement fund.IV. Fund was not allocated for Procurement of Goods & Institutional Operation Cost for 4th quarter of the financial year.V. 3-Day Faculty development program on "Teaching and Learning Methods in Outcome Based Engineering Education "was organized with the help TLC NIT Warangal for the Internal Faculty of CEC.VI. Special Classes were conducted by Dr. Sudipta Chakraborty & Prof. Amrik Basak on Microprocessor and CRO <p>Board members unanimously appreciated the initiative taken /actions taken</p> <p>All Financial Expenditures have been approved by the board without any reservations.</p>
3	<p>Financial review of 3rd & 4th Financial quarter expenses, allocations in FY 2018-19:</p> <p>Some important figures pertaining to Expenses & allocations were placed before board; Following information's were placed;</p> <ul style="list-style-type: none">❖ In the 3rd Financial quarter<ol style="list-style-type: none">I. under procurement head fund utilization was 100%II. Under Academic process cost head fund utilization was also 100%III. 100% fund utilization was reported under faculty reform cost head;IV. Full utilization was reported in the IOC cost head❖ In the 4th Financial Quarter;<ol style="list-style-type: none">I. Under Procurement cost head nothing had been done as Rs. 4/- was allocated for this quarter.II. Under Academic process cost head 22.33 % fund utilization was reported.III. Board noted 80.53% fund utilization under faculty reform cost head.IV. 8.53% fund utilization was reported under operating cost head



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	<p>Board appreciated the fund utilization in the 3rd financial quarter but expressed concern over 4th quarter utilization and suggested to undertake more expenses related to NBA under Academic Process cost Head.</p> <p>Board approved the utilization reported.</p>
4	<p>NBA preparedness:</p> <p>Following NBA Preparedness & SAR status was reported to the board members;</p> <ul style="list-style-type: none">• SAR preparation of ME, ECE, CSE under process. (80% completed)• Course files, attainment calculation is almost done in most of the cases.• Issues are being faced with TWO affiliating universities, Specially with kolhan for upcoming Even Semester Results and also the past affiliation of 2016-17 and 2017-18 from kolhan University.• Board was informed about a Proposed academic review by mentor institute to certify the work done for NBA before final SAR upload.• It was informed that institute is planning to upload the E-SAR in the month of June (tentatively before 15th June'19) <p>Board noted the details provided on this aspect and suggested to verify every aspect of SAR from the mentor institute before the final online submission and accommodate necessary changes suggested by mentor, if there is any. In assistance addition the board had advised to make formal request to kolhan university for the examination & affiliation related matter with a copy to Govt & NPIU for assistance in this regards.</p>
5.	<p>Miscellaneous:</p> <p>No points were raised beside the agenda mentioned above for the discussion with the permission of chair, hence nothing additional was discussed.</p>



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ADJOURNMENT

The meeting concluded at 13.50 with thanks to the chairperson.

Prepared By :

Date : 03.05.2019

(Mr. Debabrata Raha)

MINUTES APPROVED BY:

(MEMBER SECRETARY)

(Dr. T. Datta)

MINUTES APPROVED BY:

(CHAIRPERSON)

Prof. (Dr.) Sudipta Chakraborty